

**Annual Report
Ambulatory – Outpatient Counseling**

Universal Items

1. Submit policies on admitting, treating, and referring methadone maintained clients.
2. Submit policies and procedures that describe opportunities for consumer feedback, input, and procedures for incorporating this information in service provision. Also include one or more examples of issues that have been reviewed in your specific program because of consumer feedback. Attach blank copies of consumer feedback forms used by your program (e.g., consumer satisfaction surveys). (See page 36 BSAS Terms and Conditions.)

Specific Items – Outpatient Counseling

1. Attach weekly schedule of current substance abuse groups being offered by your program (See page 3 Ambulatory Services RFR).

Annual Reports on the following components DO NOT need to be completed if they were not supported by BSAS funding in FY 04.

Ambulatory-Day Treatment

Universal Items

1. If policies on admitting, treating, and referring methadone maintained clients for Day Treatment differ from Traditional Outpatient, please describe the difference.
2. Include one or more examples of issues that have been reviewed in your Day Treatment program because of consumer feedback. Attach blank copies of consumer feedback forms used by your program (e.g., consumer satisfaction surveys). (See page 36 BSAS Terms and Conditions.)

Specific Items – Day Treatment

1. Submit number of methadone maintained clients admitted to your day treatment program this year (See page 34 BSAS Terms and Conditions.)

Ambulatory-Acupuncture

Universal Items

1. If policies on admitting, treating, and referring methadone maintained clients for Acupuncture differ from Traditional Outpatient, please describe the difference.
2. Include one or more examples of issues that have been reviewed in your Acupuncture program because of consumer feedback. Attach blank copies of consumer feedback forms used by your program (e.g., consumer satisfaction surveys). (See page 36 BSAS Terms and Conditions.)

Specific Items – Acupuncture

1. Provide two examples each of outreach conducted and techniques/strategies developed which have encouraged access to your acupuncture program. (See page 4 Ambulatory RFR.)

SOA (Second Offender Aftercare)

Universal Items

1. If policies on admitting, treating, and referring methadone maintained clients for SOA differ from Traditional Outpatient, please describe the difference.
2. Include one or more examples of issues that have been reviewed in your SOA program because of consumer feedback. Attach blank copies of consumer feedback forms used by your program (e.g., consumer satisfaction surveys). (See page 36 BSAS Terms and Conditions).

Specific Items – SOA

1. Please submit any policies, procedures and forms which apply to SOA clients that do not apply to Traditional Outpatient clients.